

For Trico Use Only

School Dist. _____ Loan _____

Map Location _____

Member # _____

Designer: _____

Work Order # _____

Account # _____

Service Area/Board District _____

Tax Y N Billed New Service Fee Rate Assignment RS1 GS1 Deposit Letter of Credit

APPLICATION FOR NEW SERVICE DESIGN & CONSTRUCTION

(For Customer Use - Please Print)

Date _____

New Trico Member Existing Trico Member Application filed: In person By phone By letter/e-mail By fax

BILLING ACCOUNT INFORMATION

Name _____
LAST FIRST MI

Social Security _____ Driver's License _____ Date of Birth _____
(optional) (required) (required)

Spouse _____
LAST FIRST MI

Social Security _____ Driver's License _____ Date of Birth _____
(optional) (required) (required)

Daytime phone _____ Secondary phone _____ E-mail address _____

Employer _____ Business phone _____

Present mailing address _____ City, State, Zip _____

Mailing address of new service _____ City, State, Zip _____
(Where you will receive the bill at the time of connect)

Emergency Contact _____ Daytime phone _____
(Closest relative not living in the home)

Please note the billing account fees:

- **\$250.00 Billing Deposit or Letter of Credit** from present electric company. (See rule 124 & 128 of Trico's current R,R,&LEP)
- **\$100.00 New Service Establishment Fee** plus applicable taxes will be billed on your first bill. (one time charge)
- **\$20.00 per month, Fixed Monthly Charge** plus applicable taxes, in accordance with Trico's Residential (RS1) Rate Tariff. (See rule 109, 139, & 140 of Trico's current R,R,&LEP)

NEW CONSTRUCTION INFORMATION

1. Street address of new service _____ City, State, Zip _____

Parcel ID or Subdivision (unit/block/lot) _____

Site Permit or Activity Number _____
(required)

Agent/Company/Contractor: _____ Phone: _____

E-mail address _____

2. Electrical Information:

- Underground to meter Underground to property line Primary only
 Overhead to meter Overhead to property line Not sure

Service Panel Size or Meter Pedestal Size: _____
(load calculations required **over 200 AMP**)

Volts: _____ Phase: Single or Three
(Volts if 3-Phase, 120/208V or 277/480V)

- House (Square Feet _____) Mobile/Manufactured Home (Square Feet _____)
 Well (HP of well pump(s) _____) Other (e.g. RV, Shop, Garage, Gate, etc...) _____

Will you have gas or propane on site? Yes No

Any life support equipment required? Yes No

What electric appliances will you have? Heat pump A/C (_____ ton) Evaporative cooler Spa Pool
 Water heater Range-oven Dryer Refrigerator Freezer Solar equipment Welding Shop

Date you will have all site improvements (*Septic, water line or well, mobile home on property, poured foundation*) installed _____

Date you want service connected _____

3. Site Plan: Please include the prepared plans (drawn to scale) that have been submitted to the county for building permits. For questions regarding the requirements, please contact the correct agency as listed below.

4. Legal description of property: Please provide the legal description. This can be found in the most recent recorded Deed or your Title Report.

Please note the new construction fees:

- **Line Extension Costs** all applicable fees (to be determined at a later date) shall be paid to the Cooperative, prior to construction. (*See rule 203.D of Trico's current R,R,&LEP*)
- **A Design Deposit** may be required to prepare detailed line extension plans. Such advance will be applied to the final cost. (*See rule 201.B of Trico's current R,R,&LEP*)

ADDITIONAL INFORMATION

Trico's Rules, Regulations, and Line Extension Policies can be found online at:

<https://www.trico.coop/construction-services/reference-documents/rules-regulations-and-line-extension-policy>

Trico's Electric Service Requirements Book can be found online at:

<https://www.trico.coop/images/ESRB-2018-9.pdf>

Permits and Inspections from the Authority Having Jurisdiction (AHJ)

Mobile/Mfg. Homes require inspections from the **County & State**. (*State Insp. currently only required in Pima Co. & City of Tucson*)

Single Family Residences or Domestic Wells require inspections from the **County/Town only**.

*You are responsible for contacting the local AHJ to determine the proper permits and inspections required.

You may obtain a permit at one of the following agencies:

PIMA COUNTY Central Permits, 201 N. Stone - 1st floor, Tucson, AZ 85701 (520) 724-9000

PINAL COUNTY Building Safety, 31 N. Pinal St. – Building F, PO BOX 1610, Florence, AZ 85132 (520) 866-6405

TOWN OF MARANA Building Safety, 11555 W. Civic Center Dr., Marana, AZ 85653 (520) 382-2600

TOWN OF SAHUARITA Building Safety, 375 W. Sahuarita Center Way, Sahuarita, AZ 85629 (520) 822-8866

CITY OF TUCSON Development Services, 201 N. Stone - 1st floor (*North Side*), Tucson, AZ 85701 (520) 791-5550

STATE OF ARIZONA Office of Manufactured Housing, 1110 W. Washington St., Ste.100, Phoenix Az., 85007 (602) 771-1000

THE PROCESS OF YOUR APPLICATION:

- ❖ Submit your application to a New Service Technician at least **six weeks prior** to needing electric via email to ConstructionApplications@Trico.coop, by mail, fax, or in person. Email or call (520) 744-2944 ext. 2731 for questions.
- ❖ A Trico Designer will contact you within 1-2 weeks after submitting the application to set up a site evaluation. During this time, you will need to mark your meter location, property corners, and contact Blue Stake (Arizona 811).
- ❖ A Trico Designer will direct the route of electrical service to your meter location. A cost will be evaluated after the design has been completed.
- ❖ Customer is responsible for digging, backfilling, and installation of conduit for all trenches. To have your trench and conduit system inspected prior to backfilling or if you have questions about Trico's service requirements such as: the meter pedestal, meter panel, trench, or conduit specifications, call (520) 744-2944 ext. 1383 to coordinate with a Trico Inspector.
- ❖ Call the local Authority Having Jurisdiction (AHJ) for your **electrical permit inspections**. (*Excluding new meter pole installations, our construction does not have to be completed before you call for your inspections.*)
- ❖ To schedule a construction date, verify that your electrical permit inspections have been received, or to let us know your trenches are backfilled, call Trico's Construction Schedulers at (520) 744-2944 ext. 1355 or 1383. **TRICO MUST RECEIVE AN EMAIL, CALL, OR FAX FROM THE AHJ VERIFYING THAT YOU HAVE PASSED THEIR INSPECTION(S).**
- ❖ **Trico must have your \$250 Billing Deposit or Letter of Credit prior to connection of service.**
- ❖ Once we have received the clearances from the AHJ, deposit or Letter of Credit, and your trenches are covered, your service should be connected within 24–48 hours, excluding weekends, holidays, and pending emergencies.

AGREEMENT TO ACCEPT SERVICE:

By becoming a member of Trico, you are agreeing to follow the policies, rules and schedules of Trico Electric Cooperative, Inc. A copy of the Rules, Regulations & Line Extension Policies approved by the Arizona Corporation Commission (ACC), 402 W. Congress, Tucson, AZ 85701, (520) 628-6550 is available on-line or upon request.

I have read and understand the requirements and my responsibilities regarding the type of service I am applying for; I also understand that I must meet those requirements before Trico can extend electric service to me.

I hereby apply for electrical service at the above location. I understand that Trico will make service available upon completion of engineering details and duly executed contractual agreement between the parties. This application is valid for 60 days from the above date. I agree to accept service when construction is completed.

The design of your line extension will be based on the Rules, Regulations, and Line Extension Policies of Trico and must factor if existing facilities are capable and able of supplying your service requirement, plus responsibilities of the Cooperative and the Applicant, together with system plans of the Cooperative, to determine the most cost effective design, in the Cooperative's opinion.

These instructions may not cover all situations. Some situations might require special written agreements or studies.

Member's Signature

Date

Member's Printed Name