

# APPLICATION FOR ALTERATION OF EXISTING SERVICE OR EXISTING TRICO FACILITY

(Please Print)

Date \_\_\_\_\_

## Owner of Electric Service (Post Project Completion)

Trico Account No. \_\_\_\_\_  
(If no account, please contact our Member Accounts Department at ext. #2703)

Name on account \_\_\_\_\_  
LAST FIRST MI

Mailing Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Daytime phone \_\_\_\_\_ Home phone \_\_\_\_\_ Fax \_\_\_\_\_

Please note the billing account fees:

- **\$50.00 Reconnect Fee** will be billed on your next bill for any service that is disconnected and reconnected. (non-refundable) (See rule 135 of Trico's current R,R,&LEP)

## Project Site Information

Service Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Permit or Activity Number: \_\_\_\_\_

Agent/Company/Contractor: \_\_\_\_\_ Email address: \_\_\_\_\_

Phone: \_\_\_\_\_

- Type of changes to Existing Service:**
- |  |   |                                       |
|--|---|---------------------------------------|
| <input type="checkbox"/> Repairs   | <input type="checkbox"/> Change out with no increase                      | <input type="checkbox"/> Adding solar |
| <input type="checkbox"/> Convert existing Trico service from Overhead to Underground | <input type="checkbox"/> Retire/Remove existing Trico service             |                                       |
| <input type="checkbox"/> Increase load   | <input type="checkbox"/> Relocate existing Trico service (draw site plan) |                                       |

Existing \_\_\_\_\_ Amps to Planned \_\_\_\_\_ Amps

If adding Air Conditioning please specify either the size of the unit(s) in Tons or the lock rotor amps (L.R.A.) \_\_\_\_\_

If replacing a manufactured home please specify the square footage of the new home \_\_\_\_\_

### Reason for request:

\_\_\_\_\_  
\_\_\_\_\_

## Permit and Inspections (AHJ):

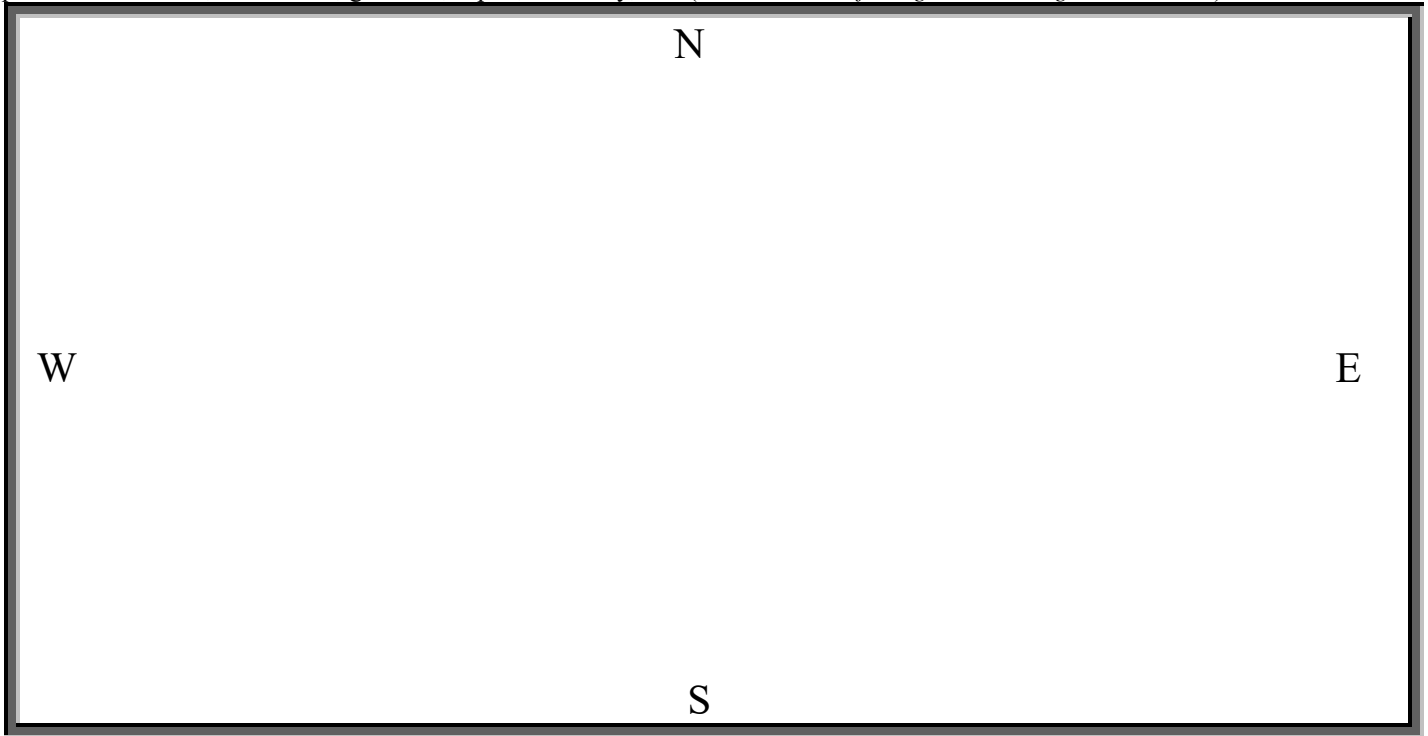
If you are making a request to upgrade or relocate your electric service, it is necessary to inform you that any time an electric service is disconnected for the above reason, you are required to have a permit and inspection from the authority having jurisdiction (*Permit exemptions must be proven by the Applicant*), before we can reconnect the service.

If you are replacing the mobile/manufactured home on the property, you will also be required to have a permit and inspection from the State of Arizona before we can reconnect the service. (*Currently only in Pima Co. & City of Tucson*)

You may obtain a permit at one of the following agencies:

- PIMA COUNTY** Central Permits, 201 N. Stone - 1<sup>st</sup> floor, Tucson, AZ 85701  
(520) 724-9000
- PINAL COUNTY** Building Safety, 31 N. Pinal St. – Building F, PO BOX 1610, Florence, AZ 85132  
(520) 866-6405
- TOWN OF MARANA** Building Safety, 11555 W. Civic Center Dr., Marana, AZ 85653  
(520) 382-2600
- TOWN OF SAHUARITA** Building Safety, 375 W. Sahuarita Center Way, Sahuarita, AZ 85629  
(520) 822-8866
- CITY OF TUCSON** Development Services, 201 N. Stone - 1<sup>st</sup> floor (*North Side*), Tucson, AZ 85701  
(520) 791-5550
- STATE OF ARIZONA** Office of Manufactured Housing, 1110 W. Washington St., Ste.100, Phoenix, AZ 85007  
(602) 771-1000

**Site Plan: (For relocation of existing service only)** Draw/attach a detailed sketch of the property and the new location of the meter. Include placement of home, water lines, gas lines, septic, driveway, etc. *(Please include footages and changes to be made).*



**Additional information:**

**Any new facilities and/or labor Trico is required to provide due to the above request, may require a nonrefundable contribution advanced by the Customer prior to Trico’s construction, equal to the estimated cost of Trico’s construction and facilities. The final estimate includes but is not limited to service conductors, transformers, secondary junction boxes, and splices. For large alteration or conversion projects a Design & RW fee may be required to prepare detailed plans. This paid fee will be applied to the final cost (See Rule 201.B of Trico’s RRLEP’s). It is the Customer’s responsibility to obtain all easements that may be required for the conversion or alteration of certain Trico facilities. All trenching, backfill, and conduit requirements for underground construction shall be furnished by the Customer at no expense to Trico.**

**Solar information:**

If altering facilities includes the addition or existence of backup or co-generation equipment, not limited to but including backup generators, photovoltaic solar installations, or wind turbines you are required to notify Trico. If the equipment is intended to operate in parallel with the Cooperative’s electric system, a separate application and interconnection agreement must be completed.  
*(See rule 224 of Trico’s current R,R,&LEP)*

**Reconnection and Permit information:**

**We cannot reconnect your service until we receive a call, fax, or email from these agencies (AHJ) telling us you have passed their inspections**

Once we have received the clearances and your trenches are covered, you should be reconnected within 24-48 hours, excluding weekends, holidays and pending emergencies. Please contact our construction schedulers at (520) 744-2944 ext. 1355 or 1383 to verify that your clearances have been received and to let us know your trench is backfilled.

*\*Note, that if you coordinated with Trico’s Construction Dept., the agency having jurisdiction (AHJ) for your permit(s), and your electrician, the reconnect may be completed within the same day. Special charges apply for any work done on overtime and return trips for construction.*

*\*I have read and understand the permit requirements and procedures for this request, including applicable charges.*

**Applicant’s signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Please return the application to [ConstructionApplications@Trico.coop](mailto:ConstructionApplications@Trico.coop)  
If you have specific questions, please contact a New Service Technician by email or at (520) 744-2944 ext. #2731